



Risk Assessment and Method Statement

Course Content

Aim

This course is aimed at candidates who may in the course of their responsibilities / duties be involved in the production of risk assessments.

Course Duration

The course is 1 day in duration.

Optimum Number

A maximum of 10 candidates per course.

Course Language

The course is delivered in English. Therefore candidates must have good standards of both written and verbal English.

Courses can be delivered in other languages however, this would need to be discussed prior to acceptance on the course. It is the responsibility of the person making the booking to make Roxby aware of this requirement.

Training Aids

A Roxby PowerPoint Presentation using course hand-outs. This is followed with practical training.

Course Syllabus

- Introduction
- Definitions
- Work-related accidents and ill health
- Costs and benefits
- Factors affecting health and safety
- Health and Safety at Work etc. Act 1974
- Management of Health and Safety at Work Regulations 1999
- Other regulations / enforcement
- The role of risk assessment
- The role of a Method statement
- Suitable and sufficient
- Sources of information
- The process of risk assessment
 - Evaluating risk
 - Basic human factors
 - Dynamic Risk assessments

Course Syllabus Continued

- The principles of control
 - control measures including method Statements
 - Safe operating procedures
 - Safe Systems of Work etc.
- Recording, monitoring and revising risk assessment
- Competency and risk assessment
- Course feedback and review